

The San Angelo Soccer Association Constitution, By-laws, & Rules and Regulations

Revised July 2010
Approved by SASA Board July 9, 2010

SAN ANGELO SOCCER ASSOCIATION CONSTITUTION

PREAMBLE

This organization shall be known as The San Angelo Soccer Association, also referred to as SASA. In recognition of the responsibility of SASA to promote fair play and good sportsmanship in the game of soccer, we the members of SASA do enact this constitution.

ARTICLE I SAN ANGELO SOCCER ASSOCIATION

SECTION 1. PURPOSE

The purpose of SASA shall be, to foster and advance the cause of soccer within San Angelo, Texas and the surrounding communities; and to guard the interests of its members. It shall teach the skills, techniques, and the rules of soccer while keeping in mind that soccer is a game for both ladies and gentlemen. One must have fun and practice good sportsmanship at all times. These principles apply not only to the participants, but also to the coaches, volunteers, officials, spectators and parents registered through SASA.

SECTION 2. AFFILIATION

This association shall be directly affiliated to and comply with the authority of the United States Soccer Federation and shall represent its members and respective interests in and before any approved league or association.

SECTION 3. MEMBERS

There shall be three classes of membership: Active, Sustaining and Honorary

A. Active: To include all registered players, parents or legal guardian of registered players, coaches, and referees who work at least five (5) games per regular soccer season and display an active interest in SASA. Voting privileges shall be extended as defined in By-Laws, Section II, Paragraph A.

B Sustaining: To include any firm, business, franchise or individual wishing to support a team of SASA. No voting privileges are extended unless elected to the Board.

C. Honorary: To include any firm, business, franchise or individual wishing to support SASA and its purpose, but not wishing to become a sustaining member. No voting privileges are extended unless elected to the Board.

SECTION 4. DUES, FEES AND FINES

By the authority vested in the Executive Board of Directors, registration fees and dues for active, sustaining, and honorary members shall be set as deemed necessary. The Executive Board of Directors, at its discretion, may pass on any fees or fines assessed against SASA, the Executive Board of Directors itself or for the action(s) of individuals and/or teams to wherever they deem necessary.

SECTION 5. MEETINGS

Semi-annual General Membership (AGM) meetings of SASA shall be held in the months of February and August. Written notice and/or published notice of the meeting shall be made at least two (2) weeks prior to the meeting specifying date, time, location and purpose of the meeting.

ARTICLE II THE GOVERNING BODY

SECTION 1. MEMBERSHIP

The governing body of SASA shall be known as the "Executive Board of Directors" and shall hereafter be referred to as "the Board". The Executive Board shall be empowered to conduct all necessary business for SASA.

- A) The Executive Board shall consist of: The President, Vice President, Treasurer, Registrar, Secretary, Coaches Representative, Referee Coordinator, Director of Fields, Director of Special Events. These Board members shall be entitled to vote on all matters brought before them. The President shall vote only in the case of a tie.

- B) The Commissioners Committee will consist of: nine (9) Commissioners of Age Divisions divided between "Boys and Girls", Director of Competitive Teams, Appeals & Disciplinary Head and any other person appointed by the Executive Committee. These Committee members (referred to as Commissioners) shall be entitled to vote on all matters brought before them, and any topics are then sent to the Executive Board for discussion. The Director of Commissioners will represent the Commissioners Committee on the Executive Board. The Director of Special Events will take the majority vote of the Commissioners Committee, and shall vote in the Executive Boards meeting in accordance with the Commissioner majority. This Director will attend every Commissioners meeting and will relay information discussed in the Executive Meeting, and will bring up any new topics as outlined on the Executive Board Meeting agenda. This Director will be charged with the duty of placing their vote in the Executive Board Meeting in accordance with the Commissioners' majority decision. This

Revised July 2010

Approved by SASA Board July 9, 2010

gives all commissioners a vote in the Executive Board.

Officers shall be elected for a term of two (2) years and may succeed themselves or any other board position for a second consecutive term.

Board member(s) choosing to run for a different position must resign from their current position following the elections. Officers shall serve until their successor is elected or appointed. Elections shall be held in accordance with Article VI with one half of these offices being elected each year in the following manner:

President	(elected odd years)
Vice President	(elected even years)
Secretary	(elected odd years)
Treasurer	(elected even years)
Registrar	(elected odd years)
Commissioner U-6 Girls	(elected even years)
Commissioner U-6 Boys	(elected odd years)
Commissioner U-8 Girls	(elected even years)
Commissioner U-8 Boys	(elected odd years)
Commissioner U-10 Girls	(elected even years)
Commissioner U-10 Boys	(elected odd years)
Commissioner U-12+	(elected even years)
Coaches Representative	(elected even years)
Director of Competitive Teams	(elected odd years)
Director of Special Events	(elected even years)
Referee Coordinator	(elected odd years)

The following offices shall be appointed annually as shown:

Director of Field Operations	(appointed by Executive Board)
Appeals and Discipline Head	(appointed by Executive Board)

SECTION 2. VACANCIES

In the event of death, resignation or removal from the Executive Board or Commissioners Committee, the Executive Board shall appoint a successor, within thirty (30) days of the vacancy, who shall take office immediately upon appointment and shall serve until the next annual election. The appointed member may run for re-election in accordance with Section 1.

SECTION 3. REMOVAL FROM OFFICE

Three absences, without sufficient reason, by an individual Executive Board member, or Commissioner from any regularly scheduled meetings of their office shall constitute good cause for removal from their office subject to Executive Board action. Any member may be removed by a two-thirds (2/3) vote of the Executive Board at any regular or special meeting for this or any other reason deemed justifiable.

Any Board member may be targeted for a recall election based on a petition signed by a majority (50% + 1) of the Active Membership under said person's authority. Any Board member targeted for a recall election can only be removed by a two-thirds (2/3) majority vote from the Active Membership voting at the recall election. The entire active SASA membership is eligible to vote in a recall election. A 30-day notice must be given prior to the recall election. The Executive Board must be notified of the petition prior to its presentation to the public and upon its presentation to the public, the petitioner has fourteen (14) days to complete and turn in the petition to an Executive Board member. Any person wishing to initiate a recall election must post \$100.00 non-refundable fee to SASA.

ARTICLE III THE EXECUTIVE COMMITTEE

SECTION 1. PURPOSE

The management of the affairs of SASA shall be vested in the Executive Committee of the Board. Executive Board approval must accompany all obligations, both financial and contractual, and all general operations policy enactment. All contracts signed and approved by the Executive Board are binding for the duration of the contract.

SECTION 2. MEMBERSHIP

The Executive Committee shall consist of the persons listed in Article II section 1 and any individuals appointed and approved by the Executive Board.

SECTION 3. ELIGIBILITY

All SASA members age eighteen (18) or over may serve on the SASA Board. All Executive Board Members must be in and stay in good standing with North Texas State Soccer Association (NTSSA) during their terms in office.

SECTION 4. MEMBER DUTIES

A. PRESIDENT - The President shall be the Chief Executive Officer of SASA and the Executive Board. The President shall preside over all meetings of SASA. They shall be an ex-officio member of all committees. The President shall not have a vote on the Executive Board unless to break a tie. The President and Treasurer shall sign all written legal contracts and legal obligations of SASA; both the contract and obligations must have prior approval of the Executive Board to be legal and binding. The President shall act as the point of contact for all matters dealing with the North Texas State Soccer Association, and perform other duties as approved by the Executive Board. In the case that the President can not perform their duties it will fall to the Vice President to perform those tasks.

B. VICE PRESIDENT - The Vice President shall be vested with all the powers and shall perform all the duties of the President in the absence or disability of the President. The Vice President shall oversee the handling of uniforms, fundraisers, trophies, and perform other duties approved by the Board. In the case that the Vice President can not perform their duties it will fall to the Secretary to perform those tasks.

C. SECRETARY - The Secretary shall assist the President in the conduct of SASA meetings. They shall rule on points of order in accordance with Roberts Rules of Order and shall assist the President in ensuring that all applicable Texas laws on meetings, record keeping and posting of the same are followed. The Executive Board may not overrule the Secretary's rulings on parliamentary procedure. They shall keep attendance of all Executive Board meetings and also hand out the minutes from the prior meeting. The Secretary shall also do roll call at each meeting to justify a quorum. The Secretary shall assist the Registrar with assembling registration packets. The Secretary shall be included in all discussions and committees dealing with the finances of SASA, and perform other duties as approved by the Board. In the case that the Secretary can not perform their duties it will fall to the Treasurer to perform those tasks.

D. TREASURER - The Treasurer shall receive and deposit, in the name of SASA, in a bank, banking facility or trust company selected by the Board, all SASA monies. The Treasurer shall issue receipts; make all authorized disbursements; and offer attach semi-annual meeting an itemized statement, certified by an auditing committee appointed by the Executive Board, on the financial condition of SASA for the current fiscal year. The Treasurer may be bonded by an amount to be determined by the Executive Board. The Treasurer shall be responsible for assisting the association in securing sponsors and grants. The Treasurer shall make available for review any and all banking, accounting and contractual items, monies and receipts upon request by any active member. The Treasurer shall present at each regularly scheduled Board meeting an itemized financial statement. The Treasurer shall be included in all discussions and committees dealing with the finances of SASA, and perform other duties as approved by the Board.

Revised July 2010

Approved by SASA Board July 9, 2010

E. REGISTRAR - The Registrar shall plan, coordinate and implement registration. They shall provide pre-registration packets to the Commissioners three (3) weeks prior to the end of the season. The Registrar shall list players by at least birth date and sex; and shall verify the status of players using the registration form and birth certificate. The Registrar will oversee the formation of teams by the committee appointed by the Executive Board, and must see to it that all registration rules and procedures comply with NTSSA and USYSA rules, regulations and policies. Registrar shall provide team rosters to the Commissioners of each age group seven (7) days prior to the AGM, and perform other duties as approved by the Board.

F. COACHES REPRESENTATIVE - The Coaches Representative shall represent the coaches in all transactions of the Executive Board and shall report to the Board on the status of coaches training and concerns. They shall present the views of the coaches to the Board. They shall hold a mandatory meeting at the AGM, and at least 2 non-mandatory meetings when they feel necessary with one being once during the middle of the season. They shall give status reports for his coaches, whenever called upon and shall be the major link between the Board and the coaches.

G. DIRECTOR OF SPECIAL EVENTS - The Director of Special Events shall be responsible for the organization, set-up, and operations of all-tournaments and events approved by the Executive Board. They may appoint an individual or group of individuals to assist them. The Director shall recommend entry fees and prizes to be awarded. The Director shall be responsible to the Board for all purchases. The Director shall work closely with the Referee Assignor to ensure that arrangements for referees are completed. The Director shall report to the Executive Board, on a specified time schedule, the progress made to insure that all necessary actions are completed. The Director also serves as the voice of the Commissioners Board. They shall be responsible for those additional duties as appointed by the Board.

H. DIRECTOR OF FIELD OPERATIONS - The Director of Field Operations is responsible for the maintenance and repairs of playing fields, keys, water systems, parking lots and other physical plants at the SASA Complex. The Director of Field Operations is empowered by the Executive Board to review all contracts pertaining to the operations of the physical plant, fields, water systems, and parking lots, and will report to the Executive Board for approval prior to the execution of any contract. The Director of Field Operations will be in charge of field layout for the present and future field development. They oversee the access and usage of fields at all times and perform other duties as approved by the Executive Board.

I. REFEREE COORDINATOR - The Referee Coordinator shall represent the coaches in all transactions of the Executive Board and shall report to the Board on the status of referee concerns. They shall present the views of the referees to the Board. They may hold meetings with the referees when they feel necessary. They shall give status reports for the referees, whenever called upon and shall be the major link between the Board and the referees.

***It is the responsibility and duty of all board and committee members, and the primary responsibility of the Registrar, and Director of Tournaments/Players Advocate, to

Revised July 2010

Approved by SASA Board July 9, 2010

promote, advertise, and build the registration of the organization.

ARTICLE IV: COMMISSIONERS COMMITTEE & DIRECTORS

A. COMMISSIONERS OF AGE GROUPS - Commissioners of Age Groups shall represent the age divisions established by this document. Each Commissioner shall assist the Registrar in pre-registration of players by handing out and collecting the pre-registration packets along with certified funds. These packets will be given to the registrar and the funds will be given to the treasurer. They will ensure the development of a basic schedule of season play and that said schedules are to the Secretary no less than two (2) weeks prior to the season start. Each Commissioner shall enforce SASA rules, policies and procedures. They shall oversee all activities of the league under this authority. They shall report the status of their league at all Commissioner Committee meetings. They shall keep regular communication with the Coaches in their age division. They are expected to work at least 2 Saturdays a season and it is MANDATORY to work any major SASA function as determined by the Executive Board. They shall perform all other duties relative to performing their job as determined by the Executive Board.

B. DIRECTOR OF COMPETITIVE TEAMS – They shall represent all non-recreational or "select" teams and will be the liaison between them and the Commissioners Committee. They shall schedule games through the Referee Coordinator, and check the availability of fields through the Director of Field Operations. They shall also perform any other duty approved by the Executive Board.

D. DIRECTOR of APPEALS & DISCIPLINARY – The Director of Appeals & Disciplinary shall be the chairman for the A&D Committee and shall be responsible for all facets of appeals and disciplinary, including (but not limited to) investigating complaints, conducting hearings and assessing A&D points. They will be well versed on all rules and laws of the game. They will assemble a committee of five non-biased persons from all aspects of the association. They will report back to the Executive Board all the decisions made by the A&D.

E. OFFICE MANAGER – This is a contract paid position that is hired by the Executive Committee and reports directly to the Executive Committee. They may and are encouraged to attend all meetings of SASA to gain knowledge and know the workings of SASA events and functions.

** All members are responsible for the keys that were assigned to them. They shall be returned upon the end of their term.

SECTION 5. MEETINGS

A. The regular meetings of SASA shall be held at such times and places as the Executive Board may determine. Regular meetings will be in an open/closed format. The discussion period will be open for comments from the floor in formats and timeframes determined by the Executive Board. The voting period will be a closed session of the meeting. Commissioner Committee meetings of SASA shall be held at such times and places as the Commissioner Committee may determine. Certain meetings may be held for the Executive Board membership and the full SASA membership.

B. Special meetings may be called by the President, four (4) Executive Board members, or written request from seven (7) active SASA members in good standing provided all Executive Board members are notified as to the date, time, place, and nature of the meeting. Special meetings shall be restricted to no more than two (2) emergency items, one of which must be the item for which the meeting is called, and shall not include Constitution or playing rule changes. The agenda of special meetings shall be published with the next regular meeting's notice, if time allows.

C. Notice of all scheduled meetings shall be published in the SASA Newsletter or other written instruments to be distributed to each Coach and referee at least ten (10) days prior to each meeting.

D. Fifty percent plus one (50% + 1) of the duly elected Executive Board Members shall constitute a quorum for the transaction of business at any meeting of the Board. When voting, proxies will not be allowed.

ARTICLE V RATIFICATION, AMENDMENT, BY-LAWS, RULES & REGULATIONS AND INTERPRETATION

SECTION 1. RATIFICATION

The ratification of a new Constitution shall be accomplished upon the approving vote of a two-thirds (2/3) majority of the active members of the general membership at a semi-annual meeting (AGM).

SECTION 2. AMENDMENT

This Constitution may be amended by a two-thirds (2/3)-majority vote of the active members of the general membership at semi-annual meeting.

SECTION 3. INFORMATION

Updated, amended copies of the Constitution must be provided to the coaches and all interested parties on an annual basis within one (1) month after the August semi-annual general membership meeting.

SECTION 4. BY-LAWS

The Executive Board shall enact and amend all By-laws as deemed necessary, provided they are consistent with this Constitution. By-laws may be adopted by the deciding vote of a two-thirds (2/3)-majority of the Executive Board provided the amendments were presented at a previous board meeting. The Election By-laws may be amended by a two-thirds (2/3)-majority vote of the active members at a semi-annual meeting.

SECTION 5. RULES AND REGULATIONS

The Executive Board shall enact all Rules and Regulations. Changes and amendments must be approved at the semi-annual general membership meeting by a two-thirds (2/3)-majority vote of those present.

SECTION 6. USYSA AND NTSSA AUTHORITY

Conflicts between this Constitution, its By-laws, Rules and Regulation and those of NTSSA and/or USYSA may be adjusted to reflect agreement with these entities; however, these adjustments must be ratified/approved at the next semi-annual general membership meeting.

SECTION 7. INTERPRETATIONS

In cases of contested interpretation of this Constitution, By-laws and/or Rules and Regulations, the final decision on interpretation shall rest with the Executive Board.

SECTION 8. PROPOSALS

Any active member may propose changes to the Constitution, its Election By-laws or Rules and Regulations. The Executive Board shall receive copies of the proposed changes to the same no later than twenty-one (21) days prior to the proposed meeting date. All changes adjustments, alterations and amendments are to be posted, read and discussed at the semi-annual meeting prior to being voted upon by the general membership.

SECTION 9. PARLIAMENTARY AUTHORITY

Revised July 2010
Approved by SASA Board July 9, 2010

Roberts Rules or Order, Revised, shall be the authority of SASA in all matters not covered in the By-laws.

ARTICLE VI BY-LAWS

SECTION 1. COMMITTEES

The President shall, with the approval of the Executive Board, appoint the Chairperson of each standing committee. All Committee Chairpersons shall serve until their successors are appointed.

No committee shall have authority to commit SASA on matters of policy or to create financial obligation. All Committee plans and actions are subject to Executive Board approval except the Nominating Committee. A majority of any committee shall constitute a quorum.

A. **PUBLICITY AND PUBLICATIONS** - The Publicity and Publications Committee shall secure desirable publicity and promote the sport of soccer in the community and invite added participation by players, sponsors and individuals.

B. **FINANCE** - The Finance Committee shall be chaired by the Treasurer. The purpose shall be to supervise, under the control of the Executive Board, the finances of SASA and to prepare all budgets. It shall aid in implementing fundraiser activities approved by the Executive Board. It shall aid in securing needed sponsors to ensure all teams are sponsored to help maintain the financial stability of SASA.

C. **TRAINING AND EDUCATION** - The Training and Education Committee shall be chaired by the Coaches Representative and shall set up clinics for players and licensing clinics for coaches by securing qualified instruction.

D. **FUTURE PLANNING** - The Future Planning Committee, whose members shall be appointed for at least a two (2) year term and shall be responsible for developing and presenting to the Executive Board and general membership a list of long term (2-10 years) goals and a plan to reach those goals. The Committee members may contact other associations and sporting groups to ascertain how they established and reached their goals and level of development. The Committee members may in no way commit SASA or its resources to any contract, verbal or written, with any outside group(s) and/or individual(s). The Committee is charged not only with youth soccer in San Angelo but also surrounding communities (90-mile radius) and adult/co-ed soccer as well as Junior High and High School Soccer.

E. **TRANSFER AND PLACEMENT COMMITTEE** – Will assign all players to teams in accordance with NTSSA Rules. This committee must be composed of

Revised July 2010

Approved by SASA Board July 9, 2010

the Commissioner of Age Group, Registrar, and two (2) other Executive Board Members.

F. SPECIAL COMMITTEES - The President, with Executive Board approval, shall appoint such special committees as may be needed to carry on the work of SASA and shall name the chairperson of each includes but not limited to Concessions, Field Cleaning, Maintenance, any bidding position, etc.

SECTION 2. ELECTIONS

A. Election of officers shall be held by secret ballot of the Coaches and Asst. Coaches at the Fall AGM. Newly elected officers shall assume duties immediately following the certification of the vote by the Executive Board. Prior officers shall stay in their position as a non-voting body to ensure proper training of the new member for at least 1 season or longer as needed. Only Active Members age eighteen (18) and older in good standing are allowed to vote.

B. The Nominating Committee shall be selected by the Executive Board and shall consist of at least three (3) Active Member-at-Large to constitute an odd number of representatives to compile and present a slate of officers to be voted upon at the annual election. The President shall, with Executive Board approval, appoint members on the Committee. The Committee's slate shall consist of at least one selection for each office to be voted upon. The Nominating Committee will meet and make its report to the Executive Board and Commissioners Committee thirty (30) days prior to the annual election. All nominees must consent to serve and be age eighteen (18) or older in good standing with SASA to be nominated for office. Candidates may not serve as V.P of an age group in which they have an affiliation.

C. Any candidate may request a recount of the votes. The request must be accompanied by a non-refundable \$20.00 fee, which shall be placed in the general operating fund of SASA. Candidates asking for a recount may be present during the recount. During a recount the incumbent shall retain the position until the results are finalized and certified by the Executive Board. The recount vote must be requested within 48 hours of the initial count. All involved candidates will be notified and may be present at the recount. Ballots will be destroyed 72 hours after initial certification of the results. The Nominating Committee of SASA shall maintain the ballots until their destruction.

E. The election results and count totals will posted in the minutes of the next regular Executive board meeting and Commissioners Meeting.

SECTION 3: ELIGIBILITY AND REGISTRATION

A) Eligibility

- i. U16 Division: Players under 16 on July 31 of the current soccer season
- ii. U14 Division: Players under 14 on July 31 of the current soccer season
- iii. U12 Division: Players under 12 on July 31 of the current soccer season
- iv. U10 Division: Players under 10 on July 31 of the current soccer season
- v. U 8 Division: Players under 8 on July 31 of the current soccer season
- vi. U 6 Division: Players under 6 on July 31 of the current soccer season

*Note: The current soccer season runs from September 1 through August 31. A player may not register on more than one team during a season. Players are permitted to register and play up from their official age bracket. A player must have attained the age of four (4) years by July 31 to register for the fall season, or by December 31 to register for the following spring soccer season.

B) Releases

Release of liability and recognition of rules must be signed by players and their parents or guardian prior to the start of any regular playing season.

C) Fees and Registration of Teams

- a. Each player shall pay a registration fee, the amount of which is to be set by the Executive Board.
- b. A copy of the team roster, together with fees, releases, and birth certificates (if not already on file) must be turned in by the date established by the Executive Board in order for teams and players to be eligible to play. Failure to comply with this rule will result in that teams eligibility to play to be decided by the Executive Board.
- c. Every coach, assistant coach, manager, referee, and other volunteer(s) must complete an NTSSA volunteer application along with photo ID and appropriate fees, if any, and submit at the time of team registration.
- d. Player placement and registration deadline for the fall and spring season will be a date set forth by the Executive Board.
- e. All players must go through the Transfer and Placement Committee as set up in Article VI section 1 subsection E, regardless of playing experience or player pool size. No players may be added after the registration deadline unless approved by the Executive Board.
 - i. During a playing season, no player will be allowed to enter a player pool of any age group if, in doing so they leave their original team in jeopardy unless approved by the Executive

Revised July 2010

Approved by SASA Board July 9, 2010

Board.

- ii. When players are added after the registration deadline, required fees must be turned in before the player is eligible to play.
- f. Players who have quit the team, or been dropped by the coach for disciplinary reasons, may be deleted from the roster with the approval of the Executive Board. In those instances where a player is being dropped for disciplinary reasons, the coach must have notified the parent(s) or guardian(s) before the player is deleted from the roster.
- g. No coach of a recreational team will be allowed to refuse players.
- h. Team Formation (new players and transfers) shall be in accordance with Rule 4.8, NTSSA Rules for Registration of Youth Players(Recreational Team Formation Rules) which states as follows: (Next Page)

ARTICLE VII: 4.8 RECREATIONAL TEAM FORMATION RULES:

4.8.1 For Under 6, 8, and 10 Age Groups

If a Member Association permits teams to remain together from season to season then the player has the right to stay on the team, and the Member Association must insure that all those rostered players have been contacted and given the opportunity to remain on that team. In the event there are not enough players in the player pool, Member Associations may allow coaches to actively seek players of the proper age group within the Member Association to be added to the player pool.

New recreational teams and returning teams that need players are formed by one of the following three methods:

1. Players are assigned (rostered) to a team by an age group coordinating committee of more than one member on a territorial basis as defined by the Member Association By-Laws/Constitution. (Example: neighborhood schools, precincts, zip codes, etc.)
2. Players are assigned (rostered) to a team by a random draw from one (1) player pool on a territorial basis as stated above.
3. In order to promote soccer participation for young children, an Under 6 player may invite a friend from the same Member Association who has never registered in any association to join his existing team with the permission of the Member Association.

Player's names shall not be identified to the coach until the player is placed on the team.

Only the Head Coach may request their child to be rostered to the team that he/she is coaching. If a person becomes the head coach of a new team formed by the Member Association in the current season, the coach may request their child be rostered to the new team he/she is coaching.

In order for any person to request their child be transferred to a returning team they are coaching, they must have been the head coach of record of the team for the previous two outdoor playing seasons or asked to be the head coach of the returning team by a majority vote of the Member Association's Board of Directors.

A Member Association may have only one recreation team formation process per age group. Any other method of player assignment or team formation is considered non-recreational. Any team not formed by the above manner shall be considered non-recreational for recreational league and tournament play.

Any recreational coach who knowingly and/or willingly drops a player from their roster, or advises that player not to play for their team, whether through direct contact or coercion shall be called before the Member Association discipline committee, and if found to be in violation of the offense, may be suspended from coaching.

4.8.2 For Under 12, 14, 16 and 19 Age Groups

Players are assigned by the method described in Paragraph 1, above when players are available in the player pool. In the event there are not enough players, Member Associations may allow coaches to actively seek players of the proper age group within the Member Association to be added to the player pool and:

1. The player is not presently registered on an existing team.
2. The player did not play for a returning recreational team during the previous season.

Only the Head Coach may request their child to be rostered to the team he/she is coaching. If a person becomes the head coach of a new team formed by the Member Association in the current season, the coach may request their child be rostered to the new team he is coaching. In order for any person to request their child be transferred to a returning team they are coaching, they must have been the head coach of record of the team for the previous two outdoor playing seasons, or asked to be the head coach of the returning team by a majority vote of the Member Association's Board of Directors.

A Member Association may have only one recreational team formation process per age group. Any other method of player assignment or team formation is considered non-recreational. Any team not formed by the above manner shall be considered non-recreational for recreational league and tournament play. Any recreational coach who knowingly and/or willingly drops a player from their roster, or advises that player not to play for their team, whether through direct contact or coercion shall be called before the Member

Revised July 2010

Approved by SASA Board July 9, 2010

Association discipline committee, and if found to be in violation of the offense, may be suspended from coaching.

4.8.3

A team not formed of players assigned as defined in Paragraphs 1 and 2 above is considered a select/competitive team.

ARTICLE VIII: RULES AND REGULATIONS

San Angelo Soccer Association RULE BOOK

SECTION 1. ELIGIBILITY OF COACH'S

A person is eligible to coach a SASA team who:

- Has completed the registration requirements of coaches
- Has completed all training requirements required by the SASA Executive Board and NTSSA. This includes obtaining the "G" Coaching License prior to or with in 1 year of coaching
- Has permission to coach granted by the SASA Executive Board of Directors

SECTION 2. REGISTRATION OF COACH'S, ASSISTANT COACH'S & MANAGERS

A person intending to coach a team will register by:

- Annually completing an NTSSA Risk Management Form and furnishing it to SASA along with a copy of a photo ID
- Reading and signing a SASA Coaches Contract furnished by SASA
- Furnishing references as to their character, ability and fitness to teach children, if requested by the SASA Executive Board of Directors

SECTION 3. APPOINTMENT OF COACHES

Eligible coaches shall be appointed by the teams of the age group and shall be held accountable to their team. Parents are encouraged to be involved with the coaching program. All coaches in Development and Recreational leagues will be volunteers. If priority assignment is necessary, the guidelines for assignment will be as follows – In order of precedence by the age group commissioner:

- A senior head coach who coached in the same league in the previous season.
- An Assistant coach who coached in the same league in the previous season.
- A senior head coach whom coached the previous season and is moving up an age group.
- An Assistant coach whom coached the previous season and is moving up an age group.
- Other qualified individuals.

Revised July 2010

Approved by SASA Board July 9, 2010

SECTION 4. COMPLEX RULES

- No alcoholic beverages are allowed on SASA property.
- No pets of any kind are allowed on SASA property.
- No concealed weapons/firearms are allowed on SASA property.
- No tobacco products are allowed on SASA property.
- No Abusive, Aggressive, or Offensive Language on SASA property.

SECTION 5. MANDATORY COACH'S MEETING

All coaches must attend both AGM's (August and February) held by SASA. Notification will be sent out to the existing coaches 30 days prior to the AGM. Failure to attend without good reason will result in their team being considered "Not in Good Standing."

New coaches MUST attend a "new coach's orientation meeting" to be held at the regular coach's meeting. New coach orientation will be furnished by SASA. All new coaches must attend an orientation meeting prior to the start of season play.

SECTION 6. COACHING DURING GAMES

Constructive coaching during play will be allowed if the following guidelines are followed:

- Must be positive in motivation.
- Must be instructional information pertaining to the laws of the game (i.e., explanation of a foul, position player on field).
- Executed in a positive manner so that the coaches' do not draw undue attention away from the game to themselves.
- Done from the sidelines (touchline) within 10 yards of the mid-field line.

SECTION 7. FOUL WEATHER PROCEDURES

- The Referee Assignor, along with another Executive Board Member shall decide if the games that are scheduled for a specific day are to be cancelled

Revised July 2010

Approved by SASA Board July 9, 2010

or delayed due to foul weather. If the Referee Assignor is not available to make the decision another Executive Board member within the Chain of Command can make the decision.

- The Referee may delay or terminate a specific game if, in their determination, impending danger to players exists.
- If the game is delayed or called due to foul weather during the 1st half of the game that game will be rescheduled. If foul weather is called during the 2nd half of the game and not resumed within 30 mins that game will be considered as is and the score will stand as is.
- During foul weather, teams that are not otherwise notified at least 1 hour prior to game time of cancellation would report to the playing field.

SECTION 8. RESPONSIBILITIES OF PARENTS TO SASA

Parents have a responsibility to encourage the children playing youth soccer, remembering the large goal of SASA is to help young adults develop an appreciation for fair play and sportsmanship.

- Support the coaches, realizing SASA coaches are the formal leaders of SASA teams.
- Ensure their child is uniformed appropriately in accordance with the USYSA referee handbook, which includes, but is not limited to: no jewelry of any sort, padded casts and braces, and shin guards. These rules can be addressed by the field referee.
- Encourage and applaud each player's performance during team-related activities. Criticism, negative or abusive language, has NO place in youth athletics and will NOT BE TOLERATED.
- Report any inappropriate behavior of coaches on or off the SASA Complex to:
San Angelo Soccer Association
A & D Committee
1501 Glenna Dr.
San Angelo, TX. 76901

SECTION 9. REGISTRATION FEES

- The Executive Board will determine a registration fee for each season.

SECTION 10. REFUNDS OF FEES

Refunds, minus a \$20.00 administrative cost and any fee accrued (such as uniform cost), will be given out prior to the second weekend of games. SASA does not give out refunds after the second weekend of games.

SECTION 11. USE OF SASA FACILITIES

- Person engaged in non-sanctioned activities only with the SASA Executive Board approval at a regularly scheduled meeting of the SASA Executive Board may use all SASA facilities, fields, parking lots, goals and equipment.
- The Glenna Street Complex is not open to practice or play unless permission is secured in advance from the SASA Executive Board or their designate. Approval must be secured for each event, game or practice.

SECTION 12. MINIMUM / MAXIMUM ROSTER SIZES

Age Group	Minimum Roster	Suggested Roster	Maximum Roster
Under 12	8	14	18
Under 10	6	12	14
Under 8	5	8	10
Under 6	4	6	8

SECTION 13. AWARDS FOR LEAGUE PLAY

Awards will be given as follows:

- U-6 and U-8 age divisions will receive participation awards only.
- In the U-9 and U-18 age division, players will receive 1st or 2nd place trophies.

SECTION 14. SPLITTING AGE GROUPS INTO DIVISIONS

The Commissioner of each age group will determine the need for divisional play and designate teams to their division.

SECTION 15. MANDATORY PLAYING TIME FOR RECREATIONAL PLAYER

- All recreational teams, U-5 through U-19, will play all players fifty percent (50%) of each half of play.
- Substitutions shall be on the Quarters, for U8 and below, and by stoppage of play, for U9 and above, to insure a minimum playing time of 50% of each half of the game.
- If a coach cannot play each player the prescribed time, they must report the reasons why to the SASA Officer of the Day immediately after the game. A written statement will be required by SASA within 24 hours of the game, to the age group Commissioner.
- Intentional and/or repeated violation of this rule by a coach or acting coach will result in a minimum of six (6) month's suspension or a maximum of one (1) year suspension.

SECTION 16. REDUCTION OR SUSPENSION OF PLAYING TIME

Only in case of persistent absences or behavior problems during practices or games should this rule apply.

- Coaches having problems with a player must first talk with the parents to resolve the problem. If the problem continues, the Commissioner of the age must be notified. The Commissioner will then attempt to resolve the problem by talking with the parents. Only after making every attempt to resolve the problem may the coach reduce or suspend playing time by taking the following actions:
 - The coach must notify the Commissioner of the age group **IN WRITING, 72 HOURS BEFORE THE GAME**, that the player's time will be reduced or suspended.
 - The parents must be informed **48 HOURS BEFORE THE GAME** of the coach's decision to reduce or suspend playing time.

- The Referee of the game must be informed that the player's time will be reduced or suspended, as agreed upon by the coach and the age group Commissioner.
- Each case will be evaluated individually and if necessary to the President of SASA and the Coaches Representative will be involved.
- All reduction or suspension of playing may be appealed to the SASA Executive Board of Directors.
- Any coach found violating this rule would be suspended from coaching for a period of one (1) year. Only with the approval of the SASA Executive Board will he/she be allowed to coach after serving their suspension.

SECTION 17. TEAM MEETINGS

For this section, a team meeting will be defined as a coming together of a team's players and coaches to practice skills, discuss strategies and/or play a friendly game or scrimmage.

A coach may not allow a player that is not registered or assigned to the team to participate in a team meeting or a regular scheduled game. Failure to comply with this rule will force a team to forfeit all games played in which said player participated. All coaches involved will be suspended from all SASA soccer-related activities.

SECTION 18. RECREATIONAL AND/OR ALL STAR TEAM MEETINGS

- Teams may not have more than two (2) team meetings per week. A regular scheduled game, scheduled by SASA does not count as a team meeting. A scrimmage DOES count as a team meeting.
- Teams are required to begin at least two (2) weeks prior to the first SASA scheduled games. Each season, U-6 teams start at least one (1) week prior to the first SASA game.
- No team may start participating in mandatory team meetings more than four (4) weeks to the season start. (Exception to this may be taken if the team is planning to attend a Pre-Season Tournament, in which case, the tournament date shall be used in lieu of the date of the season start).
- A team must cease mandatory team meetings after the season's last game or there last post season tournament date, whichever is later.

SECTION 19. DURATION OF PRACTICES

Maximum times for team meetings:

U-6 and U-8	-	1 hour
U-10 and U-12	-	1 ½ hours
U-14 and up	-	2 hours

These times are maximum times; coaches are encouraged to use their own judgement as to the duration of a practice.

SECTION 20. SCRIMMAGES

- Inter-league scrimmages will be allowed as long as each team stays within one age above or below, unless SASA Executive Board approval is secured in advance. Scrimmages count as team meeting.
- Games or scrimmages with teams not in the SASA program will require approval of the Commissioner of the age group.

SECTION 21. DETERMINATION OF SEASON STANDING

- U-6 through U-8 teams will NOT have official season standings.
- U-10 through U-19 age group league division champions will be determined by point standings as follows:
 - Win - 3 points
 - Tie - 1 points
 - Loss - 0 points
 - Games won by forfeit will result in the winning team receiving the maximum, 3 points.
- If teams are tied in the standings, based on the point system above, the following system will be used to determine the champion:
 - The winner of the game in which the tied teams played during the season will be the winner. If there is a three-way tie and one team won over the other two, that team would be the champion.
 - If two teams are tied in points AND the two teams tied during the regular season matches, a play-off game will be played resulting in a champion. Play-off games will not end in a tie. Overtime play and, if necessary, FIFA shoot-out will be used. Overtime will be the length stated in the playing rules for the age group involved.
 - *If three or more teams are tied in points AND the teams cancelled each other out by defeating each other, then a round robin tournament with each team playing the other teams will determine the 1st and 2nd place teams. At any playoff games an impartial Board and/or Committee member shall be present AND a full crew of referees shall be present or the playoff game will be rescheduled.*

SECTION 22. THE GAMES

SASA season games tied after regulation time has expired will stand, unless determined otherwise by Commissioner of the age group.

Revised July 2010
Approved by SASA Board July 9, 2010

SECTION 23. FORFEIT OF GAME

Any team unable to obtain a minimum number of players to field a team within five (5) minutes of scheduled start time will forfeit the game. If neither team is able to field the minimum number of players within five (5) minutes of the start time, both teams will forfeit. This rule does not apply to U-6 and U-8 teams.

SECTION 24. MAKE UP GAMES

Any game that is required to be made up, the Commissioner of the age group along with the Referee Assignor must be notified by noon (12pm) the Tuesday prior to the scheduled game. At this time a game will be rescheduled.

SECTION 25. NO SHOWS

Any team that is considered a “no show” in any age group, the team that did not show will be responsible for the referee fees as posted on the registration packets. Any “no show” in a game that is considered a “counter” game will be deducted 3 points from their total points.

SECTION 26. TEAM AND SPECTATOR AREAS

- Teams will be located on opposite sides of the field. The HOME team will take the WEST or SOUTH side of the field.
- Coaches with proper identification will stay within ten (10) yards of the centerline during play. Spectators will stay inside the two penalty areas and on the same side as their team.

SECTION 27. PLAYING IN AN OLDER AGE GROUP

A player may play in the next higher age that their age allows with a completed SASA release form, or if they are rostered to an existing team that is moving up. Any player playing up 2 years must not only have the SASA release form but also must have the Executive Board Approval.

SECTION 28. SIMILAR JERSEY COLORS

In cases where both teams are wearing like or similar jerseys, the home team will change jerseys or wear pennies. Jerseys need only be changed if the referee directs it.

SECTION 29. PROTESTS

- All protests will be submitted in writing to the age group Commissioner within forty-eight (48) hours of the game in question. A fifty-dollar (\$50) protest fee is required and should be submitted with the written protest. If the protest is

Revised July 2010

Approved by SASA Board July 9, 2010

upheld, the fee will be returned, otherwise the fee is placed in the scholarship fund. Judgement calls by the Referee are not questionable, only violations with the Association Rules and Laws of the Game may be protested.

- Persons involved in the protest, both coaches and referee, shall be notified within twenty-four (24) hours prior to the A&D Committee meeting and their attendance or written statement is required.

SECTION 30. GOAL TENDING

Officially, offsides is not a foul in U-6 and U-8 age groups. However, in the game, a player who is continually “positioned” close to the opposing team’s goal with the intent of scoring will be called for “Goal-Tending.” The foul will be punished with the awarding of an indirect free kick to the defending team.

SECTION 31. EXCEPTIONS TO THE RULES

The SASA Executive Board must approve any exception to these rules and procedures. Should any rule conflict with NTSSA rules, the most severe rule shall prevail. If any changes mandated by USYSA or NTSSA should occur the change will be implemented and changed with in this document immediately with out the approval of the SASA Executive Board or Approval of the AGM.

SECTION 32. VIOLATIONS OF THE RULES

Violations of these policies and procedures shall result in disciplinary actions against the person(s). Penalties and action will be the responsibility of the SASA A&D Committee with appeals to the SASA Board of Directors.

SASA supplement to NTSSA Rules and Regulations Chapter 3.11 “Discipline”

- 1) *When the word “SUSPENSION” is discussed in the chapter regarding any player, coach or assistant coach, “SUSPENSION” is defined as:*

If a player, coach or assistant coach is SUSPENDED, the player, coach or assistant coach may be present at future events strictly as a SPECTATOR, unless otherwise defined by North Texas or the SASA A&D Committee. Further discipline of the suspended player, coach or assistant coach will fall under Chapter 3.11.4 “Misconduct of Spectators” found in the NTSSA Rules and Regulations.

SECTION 33. UNIFORMS – RECREATIONAL

Recreational team’s primary uniform shall be supplied by SASA. Secondary uniforms, if used, must be purchased with “team funds.” (I.e. raised through a fundraiser, donations, etc.) not by individuals.

Revised July 2010

Approved by SASA Board July 9, 2010

ARTICLE IX: RULES FOR SELECT / COMPETITIVE TEAMS

A committee to oversee the development of advanced soccer within SASA will control the “non” recreational teams. The committee will be comprised of the Director of Competitive Teams, Coaches Representative, and the Commissioner of U-12+

SECTION 1. RESPONSIBILITIES OF COMMITTEE MEMBERS & TEAMS

- Committee will oversee the development of all “non” recreational teams playing the constitution of SASA. This will include “All-Star,” “Select” and “Competitive” teams.
- Committee will administer and help teams for SASA.
- Committee will serve as the communication link between SASA and the coaches and teams.
- Committee will be responsible for helping coaches with notification procedures, tryout procedures, and team formation rules.

SECTION 2. NOTIFICATION PROCEDURES

- All coaches or teams must notify the SASA Office with a letter of intentions to go {coach} select no later than June 1st. A copy of tryout advertisement must be included as well as qualification of coaches.
- All North Texas Soccer rules regarding tryouts and advertising must be followed.
- North Texas Soccer “Fact Sheet” must be returned to the SASA Office as well as North Texas no later than June 30th as required.

SECTION 3. TRYOUTS

- Tryouts will be conducted during the time of July 1st through August 31st, while players are “Free Agents.”
- Any team wishing to hold additional tryouts during the year must have approval from SASA Executive Board of Directors at least 30 days prior to tryouts.
- Usage of the SASA Complex for tryouts must be approved through the Director of Field operations, the SASA Executive Board and/or its representative.

SECTION 4. TEAM FORMATION

- Team rosters and USYSA Competitive registration forms must be returned to SASA within five (5) days of completion of tryouts.
- Any fees due to SASA (i.e. registration, referee assignor fees, etc.) must be paid before any games are played.

Revised July 2010

Approved by SASA Board July 9, 2010

- A schedule of game dates, opponents, and times must also be turned in. (All select teams are responsible for scheduling their own games, either through the league in which they play, or any other means).
- Referee fees must be paid prior to the start of each game.
- Committee will investigate all requests for “non” recreational teams and make its recommendation to SASA Executive Board of Directors. All recommendations will be based solely on what is best for the players and the interest of the membership of SASA. The SASA Executive Board of Directors will have final decisions on all matters.

SECTION 5. COACHES

- All coaches requesting to coach a select/competitive team must have been a “head coach” or “assistant coach” in good standing with *USYSA, UIL, NCAA, USSF, NAIA, SASA or NTSSA for at least two (2) years.*
- *All coaches and assistant coaches* in U12 and U14 must have attained at least an “E” coaching license.
- *All coaches and assistant coaches* in U16 or above must have attained at least a “D” coaching license.

ARTICLE X SASA ALL STAR RULES

- There will be one (1) team chosen per age group. (I.e.: one team in each group of U-12 boys, U-12 girls, U-11 boys, U-11 girls). Only players within the proper age range are eligible for their age group. **NO EXCEPTIONS!** In other words, the team will be age pure.
- The All Star coach will be selected by a majority vote of the coaches in the age group division represented by the All Star team. The coach **MUST** have at least an “E” Coaching License and be approved by the SASA Executive Board of Directors.
- Coaches interested in being chosen for the All Star coaching position must notify the SASA Executive Board of Directors in writing at least 30 days prior to the formation of the All Star team. The coach must state in writing:
 - Why he/she desires to coach the All Star team and list his/her credentials.
 - What expectations he/she has of the players and parents, what role the parents will play, what goals have been set for the team (training regiment, tournaments to enter, etc.) and how he/she will work with the recreational teams from which the players are chosen.
 - The number of tournaments and locations of the tournaments plan to enter.
 - Total estimated cost per player. This information will be furnished to all coaches in the age division and any other interested party.
 - The coaches of the age division will form the All Star team. In other words, if a coach has a player on his/her team that is eligible to try out, and does

try out, that coach may participate in the selection of the All Star team. Try outs will be organized and run by experienced competitive team coaches either active or “retired.” Player’s selection will be based on tryouts and other criteria as determined by the selecting coaches.

- All Star teams may be formed approximately four weeks prior to the recreational season end, and be in existence for ten weeks. All players trying out will be notified within seven (7) days of tryouts whether or not he/she made the team.
- RECREATIONAL TEAMS PLAY (GAMES AND PRACTICES) TAKES PRECEDENCE OVER ANY AND ALL ALL-STAR PLAY!! All coaches should support the All-Star program because player’s development is the first and foremost objective of SASA.
- The All Star roster will consist of 18 players chosen by tryouts. There will be no substitutes or alternates and the roster will be no less than 18.
- The All Star teams may practice as many times per week as agreed on by the coaches and parents by an 80% vote. Only one vote per player per family. (i.e. if one family has two players chosen, they get two votes; separated or divorced parents with one player chosen gets one vote).
- Fees for tournament expenses and referee expenses may be charged back to the parents. All Star uniforms will be furnished by SASA and parents will be charged for uniforms lost or returned in unusable condition.
- The All Star process is an educational experience for the players to play with fellow players with similar abilities. This will not be a “win at all cost” situation and all SASA recreational rules apply. **ALL PLAYERS MUST PLAY 50% OF EACH HALF OF ALL GAMES PLAYED!** Tryouts, cuts, and other facts of competitive play come soon enough. **THIS IS THE CHILD’S DECISION AND IT SHOULD NOT BE INFLUENCED BY ANYONE ELSE’S DESIRES!**

- Let these players have fun and play recreational soccer.
- These are small people with big feelings. Do not shatter these feelings because it may be everlasting. Encourage those not chosen to keep trying if they want to play. Different players develop at different ages.
- A coordinator will be appointed by the SASA Executive Board of Directors to initiate the All Star team process.